

## PELHAM LIBRARY

### Director's Report: Feb '10

I really want to take a temporary break from anything "extra" while I focus on MassCat transition and getting some systems and process in order. I'd also like to increase staffing as available temporarily so I can actually have some space to think about both short term processes and longer term goals for the library.

We had a good year in 2009, with circulation improving, a Star award, wrapping up the two grants, the Wii and TV projector system, new Gates computers, we raised over \$5000 for the Children's fund. For the most part I have achieved the things that I said I would when I was hired. The library is a community center, we've got and spent grant money, we have new technology, but where do we go from here?

My gut reaction is to update the circulations software to make it friendlier for both staff and patrons. This would eliminate tons of detail work for the staff, reduce errors and improve service. The other area I would like to see developed is youth services. I'd like to give Jodi and Ashley a lot more latitude and a modest budget of their own.

Personally, I'd like to spend a lot less time putting out fires, though I understand that's a lot of what the director does. I just need to figure out how to minimize that aspect of the job.

## General Administration

- Master calendars a great improvement.
- January circ numbers show continued trend, we're circulating more materials to more people.
- Please see warrant.
- My new job: Massachusetts Rider Education Coach. My training really starts next weekend.
- KOHA ongoing funding for the MassCat is very likely to be kept. We should plan on migrating
- FY11 Budget is on track, I am not going to do an elaborate number crunch but everything is OK.
- Amazingly, the Energy Committee is back with a possible grant for \$250,000 for a solid fuel boiler that includes a complete update for system controls. So, I am back on the Committee temporarily.
- Discard all paperbacks, have paperbacks be only take it or leave it.

## Staff & Volunteers

- Ann McNeal has expressed interest in "running" the gallery. Still encouraging.
- Jodi Levine will be taking an expanded role as Youth Services Librarian.
- Ashley continues to be outstanding.
- Sally seems content.
- Staff meeting in March after LLB and Finance Committee.
- Happy to begin ordering magazines for 2010-11. I still am second guessing as to how to handle this. \
- Lori Sunshine (music teacher at Red Barn Music) has expressed interest in hosting Music Hour.

## Systems & Facilities

- Instant hot water installed in community room.
- Both doors still falling apart. Do we have a plan for this? Warrant item for 2011?
- WiFi upgrade. I have a parts list from ARPS, time to start buying things. Still in process.
- LCD television now works with laptops! Worked great for 3 presentations now. Huge improvement.

- I would like to move the old LCD projector screen to the Children's area for Friday evening kids movies. Ashely has expressed interest in hosting one per month.

## Programs & Events

- Six weeks of Yoga, ongoing through Feb. Continues for six additional weeks.
- Mushroom log thing again for next spring.
- Hopefully, Amy Klippenstein garden talk for spring.
- Library Legislative breakfast, This week!
- Story hour soldiers on.
- Carbon Watch hosting monthly meetings, pretty good attendance.