

## **Pelham Library Board of Trustees**

Present: Director Adam Novitt, Alberta Booth, Nora Maroulis, Francine T. Ozereko, Marianne Reiff, Jonathan Woodbridge, and Diane Steingart (representing the public!)

Absent: Blair Bigelow. (Get well soon, Blair!)

Meeting was called to order at 7:13.

Minutes from the November meeting were approved and will be sent to Kim and Ann.

### **Announcements:**

Jonathan found the By-Laws, from Feb 6, 1961. He'll email it to all and we can amend it.

Warrant was passed around and signed.

### **Finance:**

Adam spoke about book/periodical orders. Some periodicals will not be reordered.

There's about \$8000 left in staff salary. Next year we need to have a more realistic staff salary approach.

We're pretty much on track on spending half the allocation at the half year mark.

### **Old Business:**

Annual Appeal: Adam will put a running total of updated donations on the children's table. He would like to cover the purchase of children's books for the next 2 years.

Jonathan was going to file the mission statement, but found that he wanted to add an addendum covering history room/archive collection. He added another bullet to that affect.

Gneiss News: Jonathan took it back because it didn't have Rosalba's name on it. It will be revised to include the school librarian.

## Director's Report:

### Programming:

19  
Tea: (2) Sword dancing, bell ringing - Solstice Dec.  
Carbon Watch MMA Energy Audit  
Cancelled again  
Low Carbon Diet  
Following 3rd Thursdays  
Monet Painting Workshop Wow,  
great!  
Roger Ticknell Children's Music Hour May  
take this over!  
Bob Romer Slavery talk  
January 21, 2010  
Yoga series Six weeks  
Jan/Feb  
Mann 1491  
January 28  
Klippenstein Garden workshop  
February?  
Legislative breakfast with Stan Rosenberg  
February 19

### Grants:

Applied for \$800 for children's music hour.  
Possible stimulus money for energy improvements.  
Received \$1000 for Kindles

KOHA: Six months to implementation, sooner than you think! Quite excited about this, hooray!

Shifting: Formal request put through proper channels for wireless ARPS internet. No reply yet.

Large Print: We're receiving 100 large print books for the collection; these are being weeded by WMRLS. They are in good shape, popular authors and books are free. "New" stickers will be put on them.

Correspondence: Pelham ranked 153 / 9000+ libraries in the USA! People shocked and awed. Adam had a long interview with the Republican today

and a nice little article in the Gazette.

Money: Numbers are from Edna today, may run slightly behind. Adam remains cautious about spending money as he thinks there may be a reduction in state aid. See below in "volunteers" regarding this warrant. Children's Fund: Around \$3000+. Edna was not able to supply the exact number. This exceeds 1 year of funding from the school, all told Adam expects around \$4000 by the time the appeal ends.

Two year magazine renewal: most renew in April and May of 2010. We will begin sending renewals now.

Staff: Everybody seems happy. No meetings until after the holidays. There was some talk about staff dynamics.

Volunteers: December has been tough for volunteers, shelving canceling, many "floaters" unavailable. Nonetheless, we soldier on. Happi Kramer has been in Bermuda (!) since the last trustees meeting. There will likely be a half "catch up" warrant with a few things between this and the next meeting.

Director: Collection Development: Working from Forbes Library for a few hours a week is a smart choice! With many resources and few interruptions Adam can really get things done.

After School: Should the four computers be reserved for after school? Adults and non-after school kids can confuse and spread out the kids in the library.

### **New Business:**

Jonathan wants to leave his position as chair of the trustees, who will take his place? Nora suggests that we rotate and that each of us takes turns - one month each until the end of this fiscal year. Nora will be the chair for January, Francine will take February. Jonathan will take minutes at the February meeting.

ALA conferences - mid winter in January in Boston. National ALA conference in DC in June. Adam is considering going to the one in DC because he's never been to a national ALA conference and it's on the east coast. He didn't go to a conference last year.

Marianne handed out standardized job descriptions for library staff as required by the Personnel Board. We'll read them and get back to her. (Thanks,

Marianne)

Meeting adjourned at 9:15

Next meeting is January 20th, the next one is Feb 17th.

Respectfully submitted,

Francine T Ozereko