

Pelham Library Board of Trustees - Mar 17, 2010

Present: Director Adam Novitt, Blair Bigelow, Francine T Ozereko, Nora Maroulis, Marianne Reiff and Jonathan Woodbridge.

Absent: Alberta Booth (Get well soon, Alberta!)

Meeting called to order at 7:10

Minutes were approved and will be sent to the town and to Ann.

Announcements:

Warrant was passed around and signed.

Our budget: we're behind on spending at the moment. A more detailed report will be reviewed at next month's meeting.

Jonathan has gone through old minutes (going back to the 1980's) and they are now in file binders. Henceforth a paper copy of Board of Trustees minutes will be filed at the library.

Old Business:

Ethics On Line Training status: All have completed training except Nora. We're not sure if Alberta handed her paperwork in to the town office.

Finance committee meeting went well. John Trickey changed the way the numbers line up as per Adam's suggestion. Dog tag money goes to school to purchase children's books for the library, so it's not under control of the trustees or the library director.

Parking lot structure proposal - police checked with Jonathan to see if it was ok if they erected a "car port" structure. He said that it was fine.

We, the trustees, need to sign off on any building changes. For example, changes due to the wood pellet heating system/roof renovation, and structure mentioned above.

Legislative action -WMRLS will go on until 2012 from the Whately building. After that, administration areas will be combined into east and west, with our area

headquartered near the junction of Rtes 495 & 90.

Director's Report: March '10 (I have added changes or additions in blue)

(The "preamble" to the director's report will become a regular addition from this time onward.)

This month has been dominated by my commuting to Boston for my instructor training. It's resulted in six day work weeks with one day of studying. However, there have been important developments.

The Pelham Energy Committee has reconvened. The state did authorize a \$350,000 grant to the town for a hybrid wood pellet /oil heat system and significant improvements to the roof. (\$250,00 for heating, \$100,000 for roof) The town will have to approve spending \$50,000 as our share of the expenses, which may cover control system and valves. There have been two meetings of the committee and a special meeting with the select board and representatives from DOER as well as informal updates to the constantly changing situation. There will be an informational meeting at the school 3/23/10 and a special town meeting 3/30/10 to vote on funding the project.

Pelham has challenged Shutesbury to a Lawn Triathlon to settle long standing disputes and a history of slights.

A general project is undergoing to improve the communication between the school and town libraries. As such there is a proposal to reconvene the committee oversee the union of the libraries. This would involve inviting back the original committee members and having a few new people.

General Administration

- February circ numbers show continued positive trend.
- Please see warrant
- See Web page info
- Massachusetts Rider Education Coach wraps up this weekend. Phew!
- KOHA migration to take place June,1 (Adam wants to have the system in place by June 1, will stop Winnebago when school is out. He also wants to bring in a (paid) person who is familiar with the KOHA system to assist with the change)
- FY11 Budget is on track.

- Energy Committee working hard on new boiler and roof. This is extremely important to me as a legacy project. Please come to 3-23 and 3-30 meetings
- Paperbacks have been removed from system, now how to implement take it or leave it?
- Dog tag money, turns out it belongs to the school.

Staff & Volunteers

- Ann McNeal continuing to work on website. (Ann will be asked if she's willing to "clean up the website")
- Pelham School library relations dialog ongoing.
- Jodi Levine will be taking an expanded role as Youth Services Librarian. We're discussing how that will work. I hope to give her a 2011 budget for programs and books. (Adam will guide her handling of the budget)
- Ashley will be working on a children's movie night. (First movie will be the animated "Peter Pan" in April TBA)
- Sally, as ever, seems happy.
- Staff meeting in April, I promise. (Meetings are hard to schedule because Jody's & Ashley's schedules are not compatible, but Adam will have staff meetings every 6 weeks or so.)
- I gave up on ordering magazines ourselves this year. With the deadline approaching I realized I had gone about it all wrong. I'll try and implement this for 2011. (Adam renewed magazines using the "old system" for this year, but next year he'll use the subscription label number to renew.)

Systems & Facilities

- Instant hot water installed in community room. (And Rick is putting something together to have hot water in the bathrooms.)
- Rick has prepared a quote for a 2011 warrant item for the doors. Doors will be single with a double main entrance.
- WiFi upgrade. Parts ordered.

Programs & Events

- Six weeks of Yoga, ongoing through Feb. Continues for six additional weeks.
- Friend's Pelham v. Shutesbury challenge. (late May or early June TBA)
- Mushroom log thing again for next spring ordered logs, now set date (late May or early June TBA)
- Library Legislative breakfast, amazing success. (Adam has had positive feedback from other librarians)
- Story hour soldiers on with good results.
- Carbon Watch hosting monthly meetings, pretty good attendance.
- Lori Sunshine will almost certainly start children's music hour at some point in calendar year 2010. Details to follow.
- (There is also a Scrap Booking group and the Book Club is going strong, and more teas are scheduled)

New Business:

Rotating chair: Blair will be chair in April, Jonathan in May.

Francine has volunteered to lecture, with Frank, on the making and installation of their large tile piece at the Fuller Craft Museum. April date TBA.

Meeting adjourned at 8:25

Next meetings: April 21st, May 26th.

Respectfully submitted,

Francine T. Ozereko