

Pelham Library Board of Trustees - September 21, 2011

Present: Adam Novitt, director, Blair Bigelow, Joan Levy, Nora Maroulis, Francine T Ozereko, Don Verrastro, Jonathan Woodbridge

Meeting was brought to order at 7:02

Last meeting's minutes were approved and will be sent to Ann and Kim.

Announcements

Warrant was passed around and signed.

Finance: We're about on track for this time of year. Adam will include percentages from now on.

Adam will check with Edna on spending down the town allocation and on the revolving fund within the trust.

Old Business

Adam will tell his neighbor to use the chestnut boards that he has and not make a butcher block top, but a flat top.

Don put together a spread sheet on our library finances for fiscal year 2011 trying to make clear how the trust gets spent down. Great job, Don!

Director's Report: Sept 21, 2011

School library returns! It's interesting having kids back in the library. We're contemplating some changes to programs. Annie Foley would like to do a knitting with kids program (\$25/session) as well as youth literacy programs (free/to maintain her certification). I would like to build on our music programming with Ukele lessons (very popular at Jones and Forbes in various forms) or drum circles. Klezmir concert was fun, but poorly attended. I would like to see if we could get a grant again for this but make some small changes to increase its appeal.

My neighbor has informed we need an alternate plan for the butcher block as

the wood I have is not long enough. A flat ¾ inch table top would be simplest.

General Administration

- MassCat continues to handle day to day operations with continuing ongoing annoyances. As of late it's been complicated by an APRS network problem.
- Vacation disrupted shift. Now we might as well weed non fiction too, which is in some ways more daunting. YA collection was weeded over the summer. *Wendy will weed garden books, Rosalba will weed cookbooks.*
- School library back, adjusting to kids being here for after school.
- We expect Yoga grant to be funded will know very soon. (\$1000)
- ARIS reports filed. Need signature. Finance report under way. Some issues need to be worked out on reporting. E.g. how to report my benefits, capitol work done to the building (painting) and other small items. *Jonathan will sign tomorrow when the computers are back on line.*

Staff & Volunteers

- Ann continues to update the web page. Anne back from vacation now.
- We really should have a staff meeting soon. *Adam will attempt to have one next week.*
- Summer reading wrapped up well. Story hour and music hour began last week.
- Ashley's arts program wrapped out well. I'd like to see more of these incorporated year round.
- Nora Turriago hosted a summer teen writer's workshop. Pretty nice!

Programs & Events

Programming:

- Chainsaw workshop? Canceled? Concerns over liability.
- Federal budget talks.
- Organic Lawn Care? *Owes Adam a workshop, will come in spring.*
- Tony Vacca Performance possible. Incredible African drumming.
- Budget talks Sept 22
- For the Fun of It (pressed flower after school series)
- New grant for yoga submitted. Should be funded.
- Shutesbury cancels Challenge
- Knitting with Kids to begin in October
- Charles Mann to return in Nov.

- *Possible ukelele workshop? Or drumming?*

Finance

Remaining town allocations:

Director's salary: \$16,209 / \$19,993

Materials: \$9,915 / \$11,641

Staff Salary: \$9,220 / \$11,466

Overall: \$35,345 / \$43,100

New Business

Updating long range plan - Adam will go to a survey workshop and will go from there with the action plan.

We spoke about having a goal for the trustees to have a fundraiser each year.

We will try to have a fundraiser goal by the end of the year, Adam will be thinking of particular goals and report to us at the next meeting.

Meeting was adjourned at 8:16

Next meetings: Oct 19th at 7 PM

Nov. 16th at 7 PM

Respectfully submitted,

Francine T Ozereko